

Community	Councils	HELP FORM
"You Talk – We Listen"		

This form is provided so you can pass questions or requests to the **meeting Chairs** just before or during a **Community Council meeting** which you are attending. This is intended to make it easy for anyone to take part. You might want to use this form if:

- You prefer not to speak yourself,
- You prefer to have your question raised anonymously, or
- You need help with an issue after the day of the meeting

The **meeting Chairs** will decide whether to:

- Read out your question, request or comment during the meeting,
- Ask a Councillor to look into the issue
- Ask a Council Officer or Department to look into the issue
- Refer the issue to the Waltham Forest Direct enquiry service,
- Or he or she may wish to respond personally.

If you wish, you can mark the options you prefer above. You should hand your form to a member of staff, or to either Chair, preferably before the Community Forum.

About You:	
Name:	
Address:	
Phone:	
Email:	

Mark the box on the other side if you want your question, and the response, to be **private**.

There are no personal details on the other side. Turn over now...

I want my question to be *private* (Yes/No ⇒)

Please write your question, request or comment here:

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You may wish to give background information here:

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Office Use only:

Community Council	
Meeting Date:	
Form Number	